

Chairman: Councillor Martyn Jones JP

Clerk/RFO: Mrs. Deborah Roberts

**Llangynwyd Lower Community Council**  
**Cyngor Cymuned Isaf Llangynwyd**

**Minutes of the Full Council Meeting held on Thursday 26<sup>th</sup> October 2023**  
**At the Coytrahen Community Centre**

The Meeting commenced at 6.00pm and was chaired by ***Councillor Mr. Martyn Jones*** who welcomed everyone at the October meeting.

**Also in attendance: -**

**Councillors: Mr. D. Davies, Mr. P. Gronow, Mrs. G. J. Faulkner, Mrs. J. Roberts.**

**Clerk: Mrs. D. Roberts.**

**23/10/01      Apologies for Absence**

Apologies for absence were received from Councillor Mr. J. Windsor.  
Councillor Mrs. J. Morgan was not in attendance.

**23/10/02      Declarations of Interest**

Councillors Mrs. G. J. Faulkner and Mrs. J. Roberts on all matters relating to the Coytrahen Community Association- Committee Members. Councillor Mr. Martyn Jones on all matters relating to Bridgend County Borough Council – Bridgend County Borough Councillor.

**23/10/03      Police Matters**

No Police Officer in attendance. The clerk has had no response from the local PCSO after requests made to make contact.

Members discussed there was police activity within the village on Wednesday due to a domestic situation, also an increase of activity at night with loud offensive language being used.

**Resolved: Clerk to make contact for a PCSO to be present at the next meeting.**

**23/10/04      Confirm the Minutes of the July 2023 Meeting**

**Resolved: That the members present agreed that the Minutes of the September 2023 Full Council Meeting were a true record.**

**23/10/05      Matters arising from the September 2023 Meeting**

- Menshed have suggested lifting the wire mesh and applying nonslip coating before replacing the mesh on the wooden bridge down the woodlands walk, until work can begin in the spring as too damp to treat at present.
- Menshed have agreed to paint the Bench in the playpark with fireproof paint.
- Members discussed the fencing had been repaired along the A4063 although there's some still badly damaged, the footway is still muddy with a lot of undergrowth.
- The playpark signs haven't been replaced.

**Resolved: Clerk will chase Parks for an update.**

- Councillor Faulkner said Footpath 16 is in a horrendous state.
- The quote received from N Thomas Landscapes Maintaining the Rights of Way of a one-off payment of £850.00(eight hundred and fifty pounds).

**Resolved: Quote accepted. Proposed by Cllr Faulkner, seconded by Councillor Gronow.**

- The Pothole just off the A4063 turning into the estate and the Bollard light on the crossing hasn't been repaired.

**Resolved: Clerk will recontact highways.**

#### **23/10/06      Village Christmas Tree**

Due to Councillor Morgan's absence, the discussion about the Village Christmas tree will be put on the agenda for January 2024.

#### **23/10/07      Update on Lease agreement for CAT of the Playing Field**

After a lengthy discussion Councillor Jones feels the Community Council are getting nowhere and members feel Llais y Coedwig have just planted the trees and walked away, members do not want the Community Council liable for the maintenance of the trees in years to come. To move forward, the lease agreement needs to be amended and members need some clarity regarding the trees.

**Resolved: Cllr Faulkner to contact Sasha from Llais y Coedwig and will extend an invitation for Sasha and her Manager to attend the next Meeting to discuss further.**

#### **23/10/08      Website**

Councillor Morgan wasn't present to discuss, members agreed the website is better since the upgrade.

#### **23/10/09      Playground and Road Safety**

Members discussed Mr. Chris Elmore MP email regarding a response from BCBC suggesting a match funding of £20,000, the Community Council was disappointed with the response from BCBC regarding funding for the crossing.

Correspondence indicates that there is a sum of £20,000 for a crossing.

**Resolved: Clerk will inform Mr. Chris Elmore MP with the Community Councils comments.**

#### **23/10/10      Update on the upgrade of CCTV**

With regards to the upgrade of CCTV, Councillor Faulkner informed Council members the Association are currently concentrating on the current project of transforming the changing rooms within the Community Centre.

#### **23/10/11      Town & Community Capital Grant scheme**

Councillors discussed whether the Association and the Community Council could make a joint bid for the upgrade of the CCTV system. Cllr Jones will make some enquiries.

**Resolved: Clerk and the Association will request quotes from CCTV installers.**

**23/10/12      Appointment of Internal Auditor for the 2023/24 Financial year**

The Clerk proposed using Mr. Matthew Thomas again. Councillors agree and are happy to re-employ Mr. Thomas.

**Resolved: Cllr Roberts proposed, seconded by Cllr Gronow.**

**The clerk will contact Matthew Thomas asking him if he is prepared to do the 2023/24 internal audit.**

**23/10/13      Response Highways Referral – A4063 Coytrahen to Tondur**

Cllr Jones read out the response received from the Highways Referral- General enquires team after requesting a copy of the last Risk Assessment on the A4063 Coytrahen to Tondur due to a recent incident.

Highways Referral were unable to comment on the incident but wrote, such assessments are not required for Highway Maintenance Assets, and the safety inspection process as detailed in the appropriate codes of practice and guide are the methodology to be used on existing highway infrastructure.

They are aware of damaged sections of the fencing over a period, areas have been repaired with orders in place for all the sections to be replaced when resources permit. Highways also advised the footway surface has been inspected and states there are no defects in the footway that warrant action at this time but will continue to be inspected as part of the Highways safety inspection regime for this area.

Councillor Jones stressed BCBC needs to reassure the public that regular inspections are taking place.

**Resolved: Councillor Jones will respond to Mr. Jenkins from Highways Referral.**

**23/10/14      Correspondence**

- The Chairman received a letter from the Secretary of the Community Association regarding the transfer of the memorial garden from the Borough Council which members are in full support of this due to its importance to the village.
- The Association has requested a donation from the Community Council towards the cost of selection boxes for the children of the village off Santa for the Christmas event this year 'Coytrahen does Christmas'. Cllr Gronow suggested a £200.00 donation to purchase selection boxes for the children of the village. All Councillors unanimously agreed.

**Resolved: Cheque of £200.00 to be made out to the Community Association for the children's gifts to support this wonderful event.**

- No response from BCBC regarding a request for a stile or kissing gate at the top of Cildaudy Road leading onto Footpath 5.
- There has been no response since contacting Parks on the 2<sup>nd</sup> of October regarding replacement of signage in the playpark.
- Members were informed of the quote from N Thomas Landscapes for a one-off cut to maintain The Rights of Way.

**Resolved: Councillors all agreed to go ahead with N Thomas Landscapes.**

- The broken manhole by the Nicholls Arms Public House has been covered.
- The Trees along Heol Treharne are the responsibility of the Community Council.

**Resolved: Clerk will contact contractors to get provide a quote to trim the Trees.**

### **23/10/15      Planning Matters**

No planning applications have been received since the last meeting.

### **23/10/16      Members Report**

- Parking causing obstruction in the village is an ongoing issue as it's unclear whether to contact the Police or BCBC. Cllr Jones informed members if there's no double yellow lines the Police are responsible but must show it is causing an obstruction. Regarding parking on the yellow lines, this will be with BCBC. Cllrs are to inform Cllr Jones of any further issues with the authorities, not accepting it's their responsibility to deal with obstructing parking conditions.
- There has been some damage to the Memorial Tree by the Community Centre. Further discussions of the CCTV upgrade would be, to possibly share the cost between the Community Council and the Association of better coverage as previous damage was caused to the Bench and signage in the playpark.
- Polite notice signage has been placed in the Memorial Garden, after a member of the public witnessed dog fouling and reported this to Cllr Roberts.  
**Resolved: Members agreed for the Clerk to reimburse Cllr Roberts £7 for the signage.**
- The footway by Footpath 13 needs clearing of undergrowth.  
**Resolved: Clerk to contact BCBC for the footway to be cleared.**
- Cllr requested a PCSO and Cllr Ellie Richards be invited to every Monthly meeting.  
**Resolved: Members all agreed for the Clerk to make contact.**
- Cllr Faulkner informed members of the CCA the organized defibrillator training was very good, and suggestions for another defibrillator be placed at the other end of the village.
- Chairman was asked if he intends to have a Christmas social gathering this year. It was agreed that the Christmas social will take place after the next meeting in November with invites extended to the CCA and Friends of the Village after the Council Meeting. Cllr Jones will use the Chairmans allowance of £200.00 to cover the cost of the food and drink to support this event.  
**Resolved: Cllr Faulkner agreed to make all the arrangements.**

### **23/10/17      Finance**

The Clerk presented Members with an updated schedule of payments. Members were informed of the current financial position of the council.

**Resolved: That the balances were noted. Proposed by Cllr Gronow, seconded by Cllr Faulkner.**

### **23/09/18      Public participation**

Chairman welcomed Mr. Rundell to the Meeting who wished to raise concerns stating he was unable to cross the A4063 in the village for half an hour, due to the excessive flow of traffic. As well as the speed limits recently changed to 20mph, it is believed drivers are still driving at 30mph.

Mr. Rundell also mentioned he has contacted BCBC regarding a tree in the park stating it is split and leaning.

**23/10/19      Items for the November meeting**

Invitation to Sasha regarding trees

Precept Calculation for 2024/25

**23/10/20      Date of the next meeting**

It was resolved that the Council will meet on Thursday the 26th of October 2023 at 5.30pm.

Followed by a joint meeting from 6.00 – 6.30pm with the Community Association.

Christmas Social Function starts at 6.30pm invitation extended to Friends of the Village.

With there being no further business to discuss, the Chairperson thanked all in attendance and closed the meeting at 7.45pm.

**Chairman ..... Date .....**