

Llangynwyd Lower Community Council

Cyngor Cymuned Isaf Llangynwyd

Dear Councillors

You are hereby summoned to attend the annual AGM meeting of the council, which is scheduled at 6.00pm on the 27th of May 2026 at the Philip Squire Community Centre, Coytrahen

Annual General Meeting

Minutes

Wednesday 27th of May 2026

- **Apologies – None**
- **Declarations of interest**
Mrs Jean Faulkner & Mrs June Roberts – On all matters relating to CCA
Mr. Martyn Jones – All matter relating to BCBC
- **Current Chairpersons outgoing address**
Cllr Jean Faulkner wished to express her thanks to the Clerk and fellow Community Councillors for their trust and confidence in appointing her to the role of Chairperson following the resignation of the previous Chair. She stated that she was pleased with the achievements of the Community Council over the past year, particularly in relation to the grants secured and the progress made with the watercourse.
- **Election of Chairperson for 2026/2027**
The election of Chairperson was held Cllr. Jean Faulkner was nominated by Cllr June Roberts. There being no further nominations, Members unanimously agreed the appointment of Cllr. Jean Faulkner as Chair.
- **Election of Vice Chairperson for 2026/2027**
The election of Chairperson was held Cllr. Martyn Jones was nominated by Cllr June Roberts. There being no further nominations, Members unanimously agreed the appointment of Cllr. Martyn Jones as Vice Chair.
- **Timetable of meetings for 2026/2027 (dates, times & Venue) – Need to be published within 7 days of the meeting.**
It was noted that meeting information will be displayed on the notice board at the Community Centre and shared via the Coytrahen Hub. Cllr Gary Haines will also publish the dates on his website. It was further noted that, once the new Community Council website is operational, this information will also be published there.
- **Annual report**
will be agreed at the June meeting.
- **Appointment of Members to various duties for the forthcoming year**

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It was noted that no formal appointment was made, as Councillors will continue to work together collaboratively as and when matters arise.

- **To approve Councils' new standing order**
Were approved with no amendments by all Councillors present.
- **Agree to accept the Code of Conduct.**
Were approved with no amendments by all Councillors present. It was noted that new Councillors will obtain further training on the Code of Conduct.
- **Agree the internal auditor**
It was unanimously agreed to instruct Mr G Wyn Davies MBE as Internal Auditor.
- **To approve Council's new Financial Regulations**
Were approved with no amendments by all Councillors present
- **Members Annual Allowance 2026/2027**
The Statement of Payments for 2025/2026 was submitted to the Remuneration Panel for Wales under Section 151 of the Local Government (Wales) Measure 2011.
- **To approve a training programme for Members in the forthcoming year**
It was noted that details of upcoming training opportunities throughout the year will be circulated to all Councillors, and any required training will be arranged as appropriate. New Councillors will receive all relevant training to support them in fulfilling their roles effectively as Community Councillors. It was further noted that the Clerk will continue her training on the ILCA course. All training plans will be reviewed on an annual basis.
- **Agree the councillor's solicitor for 2026/2027**
It was noted that the initial point of contact for guidance would be One Voice Wales. Where required, specific legal advisors will be appointed on a case-by-case basis, depending on the nature of the matter at the time.
- **Agree to LLCC Biodiversity Report (Every 3 years)**
It was noted that biodiversity will be monitored throughout the year as new projects are reviewed. Any relevant matters will be addressed and reported as part of the project assessment process.
- **Risk Management Plan**
It was further noted that any matters will be addressed in line with recommendations and guidance following the identification of any risks.